

Supervision Module Management

When you enter the Supervision form you will see this:

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

Select Band

SUPERVISIONS Band:1 Before School 07:39 - 07:49								
1	2	3	4	5	6	7	8	9
Morning Cafeteria <i>Patricia, Smit</i>	Morning Cafeteria <i>André, Smit</i>	Morning Cafeteria <i>Pauline, Thibaut</i>	Morning Cafeteria <i>André, Smit</i>	Morning Cafeteria <i>André, Smit</i>	Morning Cafeteria <i>André, Smit</i>	Morning Cafeteria <i>André, Smit</i>	Morning Cafeteria <i>André, Smit</i>	Morning Cafeteria <i>Pauline, Thibaut</i>
Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>	Morning Lower East and <i>André, Smit</i>
Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>	Morning Lower West and <i>André, Smit</i>
Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>	Morning Upper East <i>André, Smit</i>
Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>	Upper West <i>Pauline, Thibaut</i>

This is a list of ALL the bands that have supervisions, and the names of the supervisors. Clicking on a supervisor will display the workload in a new window as seen below.

Delete Selected Tasks
(100%)
TRANSFER workload TO

ID: 823 / T:1	1 ABSENT	2 ABSENT	3 ABSENT	4 ABSENT	5 ABSENT	6 ABSENT	7 ABSENT	8 ABSENT	9 ABSENT	OTHER
Before School 07:39 - 07:49 10 min			Morning Lower East (T:10 S:10) 10						Morning Lower East (T:10 S:10) 10	STAFF MTS (T:105 S:105) 105
Passing 07:49 - 07:63 4 min	Passing Time (T:4 S:4) 4		Passing Time (T:14 S:14) 4			Passing Time (T:4 S:4) 4	Passing Time (T:4 S:4) 4		Passing Time (T:14 S:14) 4	
Period 1 07:53 - 8:08 75 min	FRE1W0-09:111 (T:79 S:79) 76		FRE1W0-09:111 (T:69 S:69) 76		WW01W4-09:111 (T:75 S:75) 76		FRE1W0-09:111 (T:79 S:79) 76		FRE1W0-09:111 (T:69 S:69) 76	
Recess 08:08 - 08:23 20 min	Recess N.A. (T:99 S:79) 20	Recess N.A. (T:20 S:1) 20	Recess Outside Pa (T:109 S:109) 20	Recess Outside Pa (T:20 S:20) 20	Recess N.A. (T:99 S:79) 20	Recess Outside Pa (T:24 S:24) 20	Recess Lower West (T:99 S:99) 20	Recess N.A. (T:20 S:1) 20	Recess N.A. (T:109 S:99) 20	
Passing 08:23 - 08:32 4 min	Passing Time (T:103 S:83) 4	Passing Time (T:24 S:4) 4		Passing Time (T:24 S:24) 4	Passing Time (T:99 S:79) 4			Passing Time (T:24 S:4) 4	Passing Time (T:113 S:93) 4	
Period 2 08:32 - 10:47 75 min	MAT1W0-09:111 (T:178 S:168) 76	FRE1W0-09:111 (T:99 S:79) 76	FRE1W0-09:111 (T:99 S:99) 76		WW01W4-09:111 (T:99 S:99) 76		FRE1W0-09:111 (T:99 S:79) 76	MAT1W0-09:111 (T:168 S:168) 76	MAT1W0-09:111 (T:168 S:168) 76	
Passing 10:47 - 10:51 4 min	Passing Time (T:182 S:162) 4	Passing Time (T:103 S:83) 4		Passing Time (T:103 S:103) 4	Passing Time (T:103 S:83) 4	Passing Time (T:103 S:83) 4	Passing Time (T:103 S:103) 4	Passing Time (T:103 S:83) 4	Passing Time (T:192 S:172) 4	
Period 3 10:51 - 12:08 75 min	FRE1W0-09:111 (T:257 S:237) 76	MAT1W0-09:111 (T:178 S:168) 76	WW01W4-09:111 (T:184 S:184) 76		FRE1W0-09:111 (T:178 S:168) 76	MAT1W0-09:111 (T:178 S:168) 76	FRE1W0-09:111 (T:178 S:168) 76		WW01W4-09:111 (T:267 S:247) 76	
Lunch 1 12:08 - 12:31 25 min		Lunch 1 Lower West (T:203 S:183) 26		Lunch 1 Outside Pa (T:128 S:128) 26					Lunch 1 Outside Pa (T:292 S:272) 26	
Lunch 2 12:31 - 12:58 25 min	Lunch 2 Lower East (T:282 S:262) 26	Lunch 2 Outside Pa (T:228 S:208) 26		Lunch 2 Outside Pa (T:153 S:153) 26	Lunch 2 Games (T:203 S:183) 26			Lunch 2 Outside Pa (T:128 S:108) 26	Lunch 2 Outside Pa (T:317 S:297) 26	
Passing 12:58 - 13:00 4 min		Passing Time (T:232 S:212) 4	Passing Time (T:188 S:188) 4	Passing Time (T:157 S:157) 4		Passing Time (T:182 S:182) 4	Passing Time (T:182 S:182) 4		Passing Time (T:321 S:301) 4	
Period 4 13:00 - 14:16 75 min		MAT1W0-09:111 (T:263 S:263) 76	FRE1W0-09:111 (T:232 S:232) 76		FRE1W0-09:111 (T:257 S:257) 76	MAT1W0-09:111 (T:257 S:257) 76	FRE1W0-09:111 (T:257 S:257) 76			
After School 14:16 - 14:30 15 min										
Teacher	282	232	283	232	203	267	267	128	321	108
T. Deduct	282	212	283	232	183	267	267	108	301	
Sub	282	212	283	232	183	267	267	108	301	

Sub is paid. Moveable

100%	Total	Required
Workload	1975	2160
Other Tasks	200	758
Personal Work	108	540
Totals	2283	3458

2015-10-16 14:18 | Grand Total =2283 min/38.05 hr | Sub is paid

Signature: _____

© 2013 Willy Speckaert, All rights reserved

Supervision Module Management

The menu has several options:

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

- **Dashboard** – returns you to the main Dashboard

SCHOOL pages (Webmaster Time: 408 Minutes)

Assets	Background	Banner Photos	Calendar Days	Calendar Events	Documents	Emails
Groups	Guestbook	Invoices	Newsletters, Etc.	Notices	Page Edit	Page PDF
Page Photos	Polls	Reports	Staff	Supervision	Workloads	

- **Admin** – Returns to the Main Supervision Module page

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

- **Posts** - Displays the list of supervision posts

[Admin](#) | [ALL Supervisors](#)

N	Band	Description	Priority	Duration	Location	Duties	Count	Display
1 [ID:299]	1	Before School 09:25 - 09:40	1	15	Block C	Duties Block C	0	<input type="checkbox"/>
2 [ID:328]	1	Before School 09:25 - 09:40	1	15	Upstairs	Upstairs	0	<input type="checkbox"/>
3 [ID:401]	2	Passing 09:40 - 09:55	1	5	Upstairs	Upstairs	0	<input type="checkbox"/>

- **Short List** – Displays the post and supervisors in a way that can fit on one page

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

Select Band
All 1 4 9 10 13

SUPERVISIONS Band:1 Before School 07:39 - 07:49									
Location	1	2	3	4	5	6	7	8	9
Morning Cafeteria	KIZG	LANS	PAPC	AZIM	LARJ	FRAM	LARJ	AZIM	PAPC
Morning Lower East and U-Hall	LARC	BERS	MCCR	SWEC	BERS	FISC	BERS	LARC	MCCR
Morning Lower West and Student Services	CARA	GUEL	SAVR	LAGO	SWEC	GUEL	PAPC	ROUA	GUEL
Morning Upper East	SAVR	SAVR	TRUG	LANS	SAVR	LAGQ	SAVR	SAVR	SAVR
Morning West	PAPC	BERS	ROUA	LARC	LARC	BERS	BERS	BERS	BERS

- **Work List** – Displays one band at a time. This is used to schedule the various posts

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

WORK LIST: Select Band
1 4 9 10 13

FREE: [before and after](#) [Before Only](#) [After Only](#) [Free \(busy before and after\)](#)

SUPERVISIONS Band:1 Before School 07:39 - 07:49									
Location	1	2	3	4	5	6	7	8	9
Morning Cafeteria	KIZG	LANS	PAPC	AZIM	LARJ	FRAM	LARJ	AZIM	PAPC

- **Hints** – Displays a page with some useful hints

Supervision Module Management

The Supervision Work List.

[Dashboard](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#)

Select Band

[All](#) | [1](#) | [4](#) | [9](#) | [10](#) | [13](#)

This list displays only one band.

It displays the teachers who are free the selected band and who are also free:

Green: FREE the band **BEFORE** and **AFTER**

Yellow: FREE the band **BEFORE** and busy the band after

Aqua: Busy the band before and **FREE** the band **AFTER**

Here is a sample (Clicking on the teacher code will bring up their schedule in a new window):

WORK LIST: Select Band
FREE: Both Before After

1 4 9 10 13

Location	1	2	3	4	5	6	7	8	9
SUPERVISIONS Band:9 Lunch 1 12:06 - 12:31									
Lunch 1 Cafeteria	FITM	LAGO	DERA	GIBR	GIBR	LACD	FISC	LARC	DERA
	BLAG	ABRJ	AZIM	MILG	MILG	ABRJ	AZIM	ALTG	AZIM
	DERA	AZIM	CAMJ	PLOA	PRAD	BERS	FITM	AZIM	CAMJ
	FISC	BLAG	FISC	SWEC	SWEC	FITM	SWEC	BLAG	VUIC
	LACD	MCKJ	PLOA	VUIC	VUIC	PRAD	VUIC	PLOA	CARA
	SWEC	PRAD	PRAD	FRAM	FRAM	ROUA	CARA	LAN\$	FISC
	VUIC	VUIC	VUIC	ALTG	ROUA	SAVR	LAGO	MCCR	ROUA
	ABRJ	LAN\$	CARA	AZIM	ALTG	ABRJ	ALTG	MILG	ABRJ
	BERS	CARA	ROUA	BERS	BERS	AZIM	BERS	SAVR	BERS
	DROC	DERA	ABRJ	CAMJ	BLAG	BLAG	DERA	ABRJ	BLAG
	FRAM	DROC	ALTG	CARA	CAMJ	CARA	DROC	ABRJ	DROC
	GIBR	FITM	BLAG	DERA	CARA	SUEL	FRAM	DERA	FITM
	GUEL	FRAM	GIBR	FISC	DERA	KIZG	GUEL	DROC	GIBR
	KIZG	GIBR	LAGO	FITM	DROC	LAGO	LAN\$	FITM	KIZG
	LAN\$	GUEL	LAN\$	GUEL	FISC	LAN\$	MCCR	FRAM	LAGO
	LARC	LACD	LARC	KIZG	FITM	LARJ	PAPC	GIBR	LAN\$
	PAPC	LARC	LARJ	LACD	KIZG	MCCR	PRAD	GUEL	LARJ
	PRAD	LARJ	MCCR	LARC	LACD	PAPC	ROUA	LAGO	MCKJ
	RYAT	PAPC	SAVR	MCKJ	LARC	PLOA	RYAT	LARJ	MILG
	SAVR	ROUA	SWEC	PRAD	MCKJ	RYAT	SAVR	MCKJ	PLOA
		SAVR	TRUG	SAVR	PAPC	SWEC	TRUG	PAPC	SAVR
				TRUG	SAVR	VUIC		RYAT	SWEC
					TRUG			TRUG	
Lunch 1 Games Room and U-Haul	MCKJ	BERS	GUEL	ABRJ	GUEL	MILG	MCKJ	BERS	GUEL
	BLAG	ABRJ	AZIM	MILG	MILG	ABRJ	AZIM	ALTG	AZIM
	DERA	AZIM	CAMJ	PLOA	PRAD	BERS	FITM	AZIM	CAMJ
	FISC	BLAG	FISC	SWEC	SWEC	FITM	SWEC	BLAG	VUIC
	LACD	MCKJ	PLOA	VUIC	VUIC	PRAD	VUIC	PLOA	CARA
	SWEC	PRAD	PRAD	FRAM	FRAM	ROUA	CARA	LAN\$	FISC
	VUIC	VUIC	VUIC	ALTG	ROUA	SAVR	LAGO	MCCR	ROUA
	ABRJ	LAN\$	CARA	AZIM	ALTG	ABRJ	MILG	ABRJ	ABRJ
	BERS	CARA	ROUA	BERS	BERS	AZIM	SAVR	BERS	BERS
	DROC	DERA	ABRJ	CAMJ	BLAG	BLAG	DERA	ABRJ	BLAG
	FRAM	DROC	ALTG	CARA	CAMJ	CARA	DROC	CARA	DROC
	GIBR	FITM	BLAG	DERA	CARA	GUEL	FRAM	DERA	FITM
	GUEL	FRAM	GIBR	FISC	DERA	KIZG	GUEL	DROC	GIBR
	KIZG	GIBR	LAGO	FITM	DROC	LAGO	LAN\$	FITM	KIZG
	LAN\$	SUEL	LAN\$	GUEL	FISC	LAN\$	MCCR	FRAM	LAGO
	LARC	LACD	LARC	KIZG	FITM	LARJ	PAPC	GIBR	LAN\$
	PAPC	LARC	LARJ	LACD	KIZG	MCCR	PRAD	GUEL	LARJ
	PRAD	LARJ	MCCR	LARC	LACD	PAPC	ROUA	LAGO	MCKJ
	RYAT	PAPC	SAVR	MCKJ	LARC	PLOA	RYAT	LARJ	MILG
	SAVR	ROUA	SWEC	PRAD	MCKJ	RYAT	SAVR	MCKJ	PLOA
		SAVR	TRUG	SAVR	PAPC	SWEC	TRUG	PAPC	SAVR
				TRUG	SAVR	VUIC		RYAT	SWEC
					TRUG			TRUG	
Lunch 1 Gyms	PLOA	PLOA	DROC	DROC	PLOA	DROC	PLOA	PRAD	PRAD

Supervision Module Management

Beside the teacher code the number of minutes already assigned that day is displayed.

SUPERVISIONS Band:10 Lunch 2 12:31 - 12:56									
Location	1	2	3	4	5	6	7	8	9
Lunch 2 Cafeteria	VUIC	FISC	DERA	ABRJ	ABRJ	FISC	MCKJ	FISC	FISC
	BERS 257 DERA 99 FRAM 99 LACD 99 PRAD 178 SAVR 192 ABRJ 322 BLAG 272 DROC 287 FISC 261 GIBR 287 GUEL 287 KIBG 267 LANS 257 LARC 247 PAPC 267 RYAT 257 SWEC 99 MILG 124	ASIM 20 CARA 257 DERA 178 FIM 154 FRAM 99 PAPC 178 PRAD 99 SWEC 178 ROUA 178 VUIC 99 ABRJ 257 BLAG 257 CAMJ 261 FISC 182 GIBR 237 GUEL 267 LACD 351 LARC 257 LARJ 257 MCCR 263 PAPC 257 MCKJ 253 SAVR 271	ABRJ 257 AEIM 99 BLAG 257 LAGO 178 LANS 257 PRAD 99 SWEC 109 VUIC 99 TRUG 188 VUIC 99 BERS 257 ALTO 233 CAMJ 336 CARA 257 FISC 237 LARC 257 LARJ 257 KIBG 257 LACD 346 LARC 158 LARC 247 MCKJ 336 PRAD 99 SAVR 257 MILG 203	AEIM 188 GUEL 257 MILG 99 LACO 99 MILG 99 SWEC 109 VUIC 99 BERS 257 CAMJ 336 CARA 257 CAMJ 257 FISC 237 LARC 257 KIBG 257 LACD 346 LARC 158 LARC 247 MCKJ 336 PRAD 99 SAVR 257 TRUG 257	BLAG 178 DERA 178 DROC 257 FIM 99 LAGO 267 MILG 99 SWEC 109 VUIC 99 BERS 282 ALTO 257 CAMJ 257 CARA 257 FISC 237 KIBG 257 LACD 346 LARC 158 LARC 247 MCKJ 336 PRAD 99 SAVR 257 TRUG 257	CARA 178 DROC 156 FIM 20 LAGO 267 LARJ 257 PAPC 158 SWEC 178 RYAT 257 VUIC 99 ALTO 257 ASIM 178 BERS 193 GUEL 158 MCCR 257 PAPC 247 RYAT 257 SWEC 99 TRUG 257 VUIC 178 RYAT 257	BERS 267 AEIM 109 CARA 257 DERA 79 DROC 178 FRAM 99 LANS 257 MILG 178 PAPC 178 RYAT 178 SAVR 267 BLAG 178 GIBR 257 GUEL 178 LAGO 257 LANS 257 MCKJ 336 TRUG 257 VUIC 203	ALTO 178 AEIM 109 CARA 257 CAMJ 178 DROC 178 FRAM 99 LANS 257 MILG 178 PAPC 178 RYAT 178 SAVR 267 BLAG 178 GIBR 257 GUEL 178 LAGO 257 LANS 257 MCKJ 336 TRUG 257 VUIC 203	ASIM 99 BERS 178 BLAG 257 CAMJ 178 KIBG 257 LANS 257 MILG 178 PAPC 178 RYAT 178 SAVR 188 SWEC 178 VUIC 99 ABRJ 336 DROC 257 FIM 178 LANS 257 MILG 178 LAGO 257 LARC 257 MCKJ 158

Hovering the mouse over any teacher will highlight ALL the information about that teacher on the screen.

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

WORK LIST: Select Band
 FREE: **before and after** Before Only After Only Free(busy before and after)

1 6 9 10 11 14

SUPERVISIONS Band:6 Recess 11:25 - 11:45									
Location	1	2	3	4	5	6	7	8	9
Block B	FERK	MASM	JEYJ	STRD	MANE	MANE	TANV	MASM	
Block C Center	SULA	JEYJ	MANE	DESC	DALM	LEBT	CLOP	STRD	DALM
Block C East	KRAV	NEEP	ISOR	LESK	GRAJ	GRAJ	SANM	GRAJ	DESC
Block C North	COWG	FARC HELM	DESC	KARA NASC	LEBT	HODS	DESC	PURM	NEEP
Block C South	MANE	FARC	LEDM	MILK	SULA	SULA	NEMM	STGR	
Block C West	JEYJ	FERK	CHIM	KARA	STRD	CHAS	HOMP	HELN	
Cafeteria	CAVR SIMG	PURM SIMG	CARC SIMG	MILK SIMG	DESC FARC	FARC SIMG	MILK	MILK SIMG	SIMG SULA
East Stairs	GEOD	STRD	HOMP	CARC	ISOR	GORA	TANV	ISOR	LEDM
Gym	BOYA BROE GAGO LYGT	BOYA BROE GAGO LYGT	BOYA BROE GAGO	BOYA BROE YIPG	BOYA BROE GAGO LYGT YIPG	BOYA GAGO	ASMJ BROE BROE LYGT	BROE LYGT YIPG	ASMJ BOYA BROE LYGT
Lobby	CHAS	FASC	STGR	PURM	HERA	SANT	FRAR	CAVR	DESE
North Lower Hallway	GEOA	TOZI	LEDM	FASC	GEOA	DESE		LEBT	ASMM
Upstairs					SIMG	HELN	HELN		
Upstairs lobby	HELN	TANV	DESE	SANT	PURM			GEOA	CHAS
Upstairs South	HELM	DALM	CHAS	NEEP	FERJ			COWG	COWG
Work List	GAGO	DEMM	DEMM	GLOP	DEMM	DEMM	DEMM	JEYJ	DESC
SANT-1 YIPG-1 ASMM-1 CHIM-1 ASMJ-2 DESC-2 PURM-2 GAGO-3 CAFJ-3 STAK-3 DIMS-9 DEEL-9 TCHS-9									
	BING 0 SANT 118 TCHS 25	DEEL 0 DIMS 0 TCHS 25	DEEL 0 DIMS 0 TCHS 15	DIMS 0 TCHS 25 ASMJ 223	DEEL 0 DIMS 0 TCHS 15	DEEL 0 DIMS 0 TCHS 25	CHIM 145 DIMS 0 TCHS 25	DEEL 0 DIMS 0 TCHS 25	GAGO 228 ASMJ 198 DIMS 0 TCHS 15
Available	PURM 165	DESC 325 STAK 112	ASMJ 384	GAGO 260	TCHS 15 STAK 300		PURM 215	DESC 340 STAK 295 GAGO 245	

The number of times a teachers is available above the detailed lists. This should make it easier when starting the supervision schedule and a lot of teachers are free.

In addition where the teacher is only free the selected band/day (busy before and after), the font is *larger and italic*.

Supervision Module Management

At the bottom of the available list, there is a list of each teacher and the number of times they are available during the cycle. The list is in the order of least available. Also, if you hover your mouse over a teacher in that list, the day(s) they are available will be highlighted. See the example below.

[Dashboard](#) | [Admin](#) | [Available](#) | [Posts](#) | [Short List](#) | [Work List](#) | [Hints](#)

WORK LIST: Select Band
 FREE: **Both** Before After

SUPERVISIONS Band:4 Recess 09:08 - 09:28									
Location	1	2	3	4	5	6	7	8	9
Recess Cafeteria	LAGO	GUEL	FISC	VUIC	GUEL	FISC	ABRJ	LAGO	FISC
Recess Games Room and U-Hall	ABRJ	FRAM	BERS	BERS	LANS	BERS	FRAM	VUIC	BERS
Recess Gyms	PLOA	DROC	PLOA	PLOA	PLOA	DROC	PLOA	PLOA	DROC
Recess Lower East	MCKJ	ROUA	SWEC	TRUG	PAPC	PAPC	VUIC	LANS	FRAM
Recess Lower West & Student Services	FRAM	MCKJ	CARA	LAGO	CARA	GUEL	MCCR	GUEL	CARA
Recess Outside Front	CAMJ	LANS	LACD	MCCR	SWEC	CAMJ	LACD	LARJ	CAMJ
Recess Outside Path	PAPC	KIZG	MCCR	KIZG	KIZG	MCCR	KIZG	KIZG	LARC
Recess Upper East	RYAT	SWEC	GIBR	MCKJ	SAVR	RYAT	RYAT	TRUG	LACD
Recess Upper West	LACD	VUIC	TRUG	ALTG	BLAG	ALTG	BLAG	BLAG	GIBR
Available	LARC 247	TRUG 218	DERA 124	DERA 158	LARC 158	PLOA 158	DERA 79	DERA 79	MCKJ 158
	TRUG 189	FITM 158	ALTG 233	LACD 158	FISC 237	FITM 79	GUEL 158	LACD 208	PLOA 158
		GIBR 227	DROC 287	DROC 208			LAGO 183		
			SAVR 247	FRAM 104			DROC 158		
				GIBR 104			GIBR 158		
				FISC 237			PAPC 247		
				FITM 237					
				LARC 247					
				LARJ 183					

When you hover your mouse over a supervisor all the days where a teacher is free are highlighted.

SUPERVISIONS Band:4 Recess 09:08 - 09:28									
Location	1	2	3	4	5	6	7	8	9
Recess Cafeteria	LAGO	GUEL	FISC	VUIC	GUEL	FISC	ABRJ	LAGO	FISC
Recess Games Room and U-Hall	ABRJ	FRAM	BERS	BERS	LANS	BERS	FRAM	VUIC	BERS
Recess Gyms	PLOA	DROC	PLOA	PLOA	PLOA	DROC	PLOA	PLOA	DROC
Recess Lower East	MCKJ	ROUA	SWEC	TRUG	PAPC	PAPC	VUIC	LANS	FRAM
Recess Lower West & Student Services	FRAM	MCKJ	CARA	LAGO	CARA	GUEL	MCCR	GUEL	CARA
Recess Outside Front	CAMJ	LANS	LACD	MCCR	SWEC	CAMJ	LACD	LARJ	CAMJ
Recess Outside Path	PAPC	KIZG	MCCR	KIZG	KIZG	MCCR	KIZG	KIZG	LARC
Recess Upper East	RYAT	SWEC	GIBR	MCKJ	SAVR	RYAT	RYAT	TRUG	LACD
Recess Upper West	LACD	VUIC	TRUG	ALTG	BLAG	ALTG	BLAG	BLAG	GIBR
Available	LARC 247	TRUG 218	DERA 124	DERA 158	LARC 158	PLOA 158	DERA 79	DERA 79	MCKJ 158
	TRUG 189	FITM 158	ALTG 233	LACD 158	FISC 237	FITM 79	GUEL 158	LACD 208	PLOA 158
		GIBR 227	DROC 287	DROC 208			LAGO 183		
			SAVR 247	FRAM 104			DROC 158		
				GIBR 104			GIBR 158		
				FISC 237			PAPC 247		
				FITM 237					
				LARC 247					
				LARJ 183					

When you click the teacher code the day and band will be highlighted so you can see it quickly.

Supervision Module Management

ID:641 / T:1	1 ABSENT	2 ABSENT	3 ABSENT	4 ABSENT	5 ABSENT	6 ABSENT	7 ABSENT	8 ABSENT	9 ABSENT	OTHER
Before School 07:39 - 07:49 10 min		Upper West [T:10 S:10]	Morning Upper East [T:10 S:10]					Upper West [T:10 S:10]	Upper West [T:10 S:10]	STAFF MTG [T:108 S:]
Passing 07:49 - 07:53 4 min	Passing Time [T:4 S:4]		Passing Time [T:14 S:14]	Passing Time [T:4 S:4]		Passing Time [T:4 S:4]		Passing Time [T:14 S:14]	Passing Time [T:14 S:14]	
Period 1 07:53 - 9:08 75 min	SCT4C4-02:215 [T:79 S:79]		SCT2C4-01:215 [T:89 S:89]	SCT2C4-02:215 [T:79 S:79]		SCT4E8-11:215 [T:79 S:79]		SCT4C4-01:215 [T:89 S:89]	SCT2C4-01:215 [T:89 S:89]	
Recess 09:08 - 09:28 20 min			Recess Upper West [T:109 S:109]	Recess Lower East [T:99 S:99]	Recess N.A. [T:20 S:]	Recess N.A. [T:99 S:79]	Recess N.A. [T:20 S:]	Recess Upper East [T:99 S:99]	Recess N.A. [T:109 S:89]	
Passing 09:28 - 09:32 4 min	Passing Time [T:14 S:14]			Passing Time [T:103 S:103]	Passing Time [T:24 S:4]	Passing Time [T:103 S:83]	Passing Time [T:24 S:4]	Passing Time [T:103 S:83]	Passing Time [T:113 S:93]	
Period 2 09:32 - 10:47 75 min		SCT4C4-02:215 [T:89 S:89]			SCT4E8-11:215 [T:79 S:79]	SCT4E8-11:215 [T:178 S:158]	SCT4C4-01:215 [T:89 S:79]		SCT2C4-02:215 [T:188 S:188]	
Passing 10:47 - 10:51 4 min	Passing Time [T:83 S:83]		Passing Time [T:113 S:113]	Passing Time [T:103 S:103]	Passing Time [T:103 S:83]	Passing Time [T:182 S:162]	Passing Time [T:103 S:83]	Passing Time [T:103 S:103]	Passing Time [T:103 S:103]	
Period 3 10:51 - 12:06 75 min	SCT2C4-01:215 [T:158 S:158]		SCT4E8-11:215 [T:188 S:188]	SCT4C4-01:215 [T:178 S:178]	SCT4C4-02:215 [T:178 S:158]	SCT2C4-02:215 [T:257 S:237]	SCT2C4-01:215 [T:178 S:158]	SCT4E8-11:215 [T:178 S:178]		
Lunch 1 12:06 - 12:31 25 min		Lunch 1 Upper West [T:114 S:114]							Lunch 1 Upper West [T:213 S:193]	
Lunch 2 12:31 - 12:56 25 min		Lunch 2 Upper West [T:183 S:183]	Lunch 2 Upper West [T:139 S:139]				Lunch 2 Upper West [T:282 S:262]			
Passing 12:56 - 13:00 4 min		Passing Time [T:143 S:143]		Passing Time [T:182 S:182]	Passing Time [T:182 S:162]		Passing Time [T:182 S:162]	Passing Time [T:182 S:182]	Passing Time [T:217 S:197]	
Period 4 13:00 - 14:15 75 min		SCT4E8-11:215 [T:218 S:218]		SCT4C4-02:215 [T:257 S:257]	SCT4C4-01:215 [T:257 S:237]		SCT2C4-02:215 [T:257 S:237]	SCT4E8-11:215 [T:257 S:257]	SCT4E8-11:215 [T:292 S:272]	
After School 14:15 - 14:30 15 min										

This should help you pick the teachers that have the fewest options first.

In the example below if there is an empty supervision slot on day 3, it should be given to ALTG since that is the only day she is available.

SUPERVISIONS Band:4 Recess 09:08 - 09:28									
Location	1	2	3	4	5	6	7	8	9
Recess Cafeteria	LAGO	GUEL	FISC	VUIC	GUEL	FISC	ABRJ	LAGO	FISC
Recess Games Room and U-Hall	ABRJ	FRAM	BERS	BERS	LAN S	BERS	FRAM	VUIC	BERS
Recess Gyms	PLOA	DROC	PLOA	PLOA	PLOA	DROC	PLOA	PLOA	DROC
Recess Lower East	MCKJ	ROUA	SWEC	TRUG	PAPC	PAPC	VUIC	LAN S	FRAM
Recess Lower West & Student Services	FRAM	MCKJ	CARA	LAGO	CARA	GUEL	MCCR	GUEL	CARA
Recess Outside Front	CAMJ	LAN S	LACD	MCCR	SWEC	CAMJ	LACD	LARJ	CAMJ
Recess Outside Path	PAPC	KIZG	MCCR	KIZG	KIZG	MCCR	KIZG	KIZG	LARC
Recess Upper East	RYAT	SWEC	GIBR	MCKJ	SAVR	RYAT	RYAT	TRUG	LACD
Recess Upper West	LACD	VUIC	TRUG	ALTG	BLAG	ALTG	BLAG	BLAG	GIBR
Available	LARC 247 TRUG 183	TRUG 218 PITM 158 GIBR 237	DERA 158 MTG 248 SAVR 247	DERA 158 LACD 158 BROC 208 FRAM 104 GIBR 194 FISC 237 PITM 237 LARC 247 LARC 183	LARC 158 PLOA 158 FISC 237	PLOA 158 DERA 79 GUEL 158 LAGO 158	DERA 79 GUEL 158 LACD 208 PAPC 247	DERA 79 LACD 208 PLOA 158	MCKJ 158 PLOA 158

You can list supervisors for a selected list of posts:

[Admin | ALL Supervisors](#)

N	Band	Description	Priority	Duration	Location	Duties	Count	Display
1 [ID:299]	1	Before School 09:25 - 09:40	1	15	Block C	Duties Block C	0	<input checked="" type="checkbox"/>
2 [ID:328]	1	Before School 09:25 - 09:40	1	15	Upstairs	Upstairs	0	<input checked="" type="checkbox"/>
3 [ID:401]	2	Passing 09:40 - 09:55	1	5	Upstairs	Upstairs	0	<input type="checkbox"/>
4 [ID:402]	4	Homeroom 11:00 - 11:05	1	5	Upstairs	Upstairs	2	<input type="checkbox"/>
5 [ID:303]	5	Recess AM 11:05 - 11:20	1	15	Block C	Duties Block C	0	<input checked="" type="checkbox"/>

Supervision Module Management

A typical result is shown below:

[Admin](#) | [ALL Supervisors](#) | [Posts](#)

SUPERVISIONS Band:1 Morning 08:25 - 08:40									
Location	1	2	3	4	5	6	7	8	9
Block B	Desrosiers, D	Georgalos, A	George, D					Yip, G	

SUPERVISIONS Band:1 Morning 08:25 - 08:40									
Location	1	2	3	4	5	6	7	8	9
Block C East	Sanchini, M	Massarelli, M	De Sua, C	George, D	Jeyamanoharan, J	Dallaire, M	Mann, E	Desrosiers, D	Agostino, T

SUPERVISIONS Band:1 Morning 08:25 - 08:40									
Location	1	2	3	4	5	6	7	8	9
Block C North	HodHod, S	Stanbra, K	Santini, T	Le Seelleur, K	HodHod, S	Fasone, C	Clohosy, P	Home-Douglas, P	Massarelli, M

You can click on any teacher to look at their workload.

Display the teachers scheduled in a specific post:

[Admin](#) | [ALL Supervisors](#)

N	Band	Description	Priority	Duration	Location	Duties	Count	Display
1 [ID:299]	1	Before School 09:25 - 09:40	1	15	Block C	Duties Block C	0	<input checked="" type="checkbox"/>
2 [ID:328]	1	Before School 09:25 - 09:40	1	15	Upstairs	Upstairs	0	<input checked="" type="checkbox"/>
3 [ID:401]	2	Passing 09:40 - 09:55	1	5	Upstairs	Upstairs	0	<input type="checkbox"/>
4 [ID:402]	4	Homeroom 11:00 - 11:05	1	5	Upstairs	Upstairs	2	<input type="checkbox"/>
5 [ID:303]	5	Recess AM 11:05 - 11:20	1	15	Block C	Duties Block C	0	<input checked="" type="checkbox"/>

Clicking on the number will display a list like the one below:

[Admin](#) | [ALL Supervisors](#) | [Posts](#)

SUPERVISIONS Band:4 Homeroom 11:00 - 11:05									
Location	1	2	3	4	5	6	7	8	9
Upstairs		Speeckaert, K		Speeckaert, K					

The yellow clearly shows that posts that have no supervisors.

POSTS:

[Admin](#) | [ALL Supervisors](#)

N	Band	Description	Priority	Duration	Location	Duties	Count	Display
1 [ID:299]	1	Before School 09:25 - 09:40	1	15	Block C	Duties Block C	0	<input checked="" type="checkbox"/>
2 [ID:328]	1	Before School 09:25 - 09:40	1	15	Upstairs	Upstairs	0	<input checked="" type="checkbox"/>
3 [ID:401]	2	Passing 09:40 - 09:55	1	5	Upstairs	Upstairs	0	<input type="checkbox"/>
4 [ID:402]	4	Homeroom 11:00 - 11:05	1	5	Upstairs	Upstairs	2	<input type="checkbox"/>
5 [ID:303]	5	Recess AM 11:05 - 11:20	1	15	Block C	Duties Block C	0	<input checked="" type="checkbox"/>

Supervision Module Management

Edit a post:

Band #	1: Before School / 09:25 - 09:40 ▾		
Priority	1		
Location	Upstairs		
Duties	Upstairs		
DELETE	<input type="checkbox"/>		
Replicate in Bands	1: Before School / 09:25 - 09:40 ▲ 2: Passing / 09:40 - 09:55 3: Period 1 / 09:45 - 11:00 4: Homeroom / 11:00 - 11:05 5: Recess AM / 11:05 - 11:20 ▼		
<input type="button" value="Submit"/> <input type="button" value="Reset"/>			

Here you can:

- Select the **Band** from the Bands created in the **Workloads Settings**
- Set the **Priority**: this will determine the order in which the posts are displayed when assigning supervisions to teachers. Posts of equal priority are displayed in alphabetical order.

B: 8 D: 1				
It is not necessary to select a task when assigning a SUPERVISION				
Lunch	Select a task	Minutes	Description Room	Code
12:40 - 13:35	(Leaving this blank will not save data)		(Leave blank if same as task)	
✘	1 -- Select Task -- ▾	55	optional room	0
✘	2 -- Select Task -- ▾	55	--Supervision-- ▾	0
✘	3 -- Select Task -- ▾	55	Block C	0
			Upstairs	0

- Edit the **Location**: this should be a short description
- Edit the **Duties** the supervisor is expected to perform
- **Delete** the band
- **Replicate**: this information to the Selected other bands. If the supervision post already exists in the selected band, it will be updated with the changed information. If the post does not already exist, it will be added.